

**{copy and paste onto company letterhead or insert logo here}**

## Consensual Personal/Social Relationship Agreement

The employees identified herein fully understand and accept that **{Insert Company Name}** strongly discourages romantic and/or dating relationships between co-workers and colleagues.

Employee "A" Data	
Employee Name:	
Department:	
Job Title:	
Office Email:	
Office Phone:	(voluntary) Alternative Phone:
Supervisor's Name:	
Department:	
Job Title:	
Office Email:	
Supervisor's Phone:	

Employee "B" Data	
Employee Name:	
Department:	
Job Title:	
Office Email:	
Office Phone:	(voluntary) Alternative Phone:
Supervisor's Name:	
Department:	
Job Title:	
Office Email:	
Supervisor's Phone:	

***By signing this agreement, Employees “A” and “B” respectively certify the following:***

- A.** We are hereby serving notice to **{Insert Company Name}** that we each have freely entered into a voluntary and mutual consensual personal/social relationship.
- In entering into this relationship, we both understand and agree that we are both free to end the personal/social relationship at any time. If the personal/social relationship should end, we both agree that we shall not allow the end of this relationship to negatively impact our performance in our positions.
- B.** We acknowledge we have each reviewed the **{Insert Company Name}**'s Workplace Romance Policy as described the Company's HUMAN RESOURCES (HR) HANDBOOK ON-DEMAND, (also known as the “Handbook”; a copy of which is attached). By signing this agreement, we acknowledge the consensual personal/social relationship between us does not violate the Workplace Romance Policy in any way.
- C.** We acknowledge we have each reviewed the **{Insert Company Name}**'s Sexual Harassment Policy as described the Company's HUMAN RESOURCES (HR) HANDBOOK ON-DEMAND, (also known as the “Handbook”; a copy of which is attached). By signing this agreement, we acknowledge the consensual personal/social relationship between us does not violate the Sexual Harassment Policy and that entering into this consensual personal/social relationship has not been made a condition or term of employment in any way.

**Acknowledged by Employees:**

Employee “A” Signature

Date:

Employee “B” Signature

Date:

**Acknowledged by Company Management:**

Employee “A” Supervisor's Signature

Date:

Employee “B” Supervisor's Signature

Date:

CEO or President's Signature

Date: